

# Swachhata Pakhwada Fortnight as on 01-05-2024 to 15-05-2024

## Activities performed as on 01-05-2024

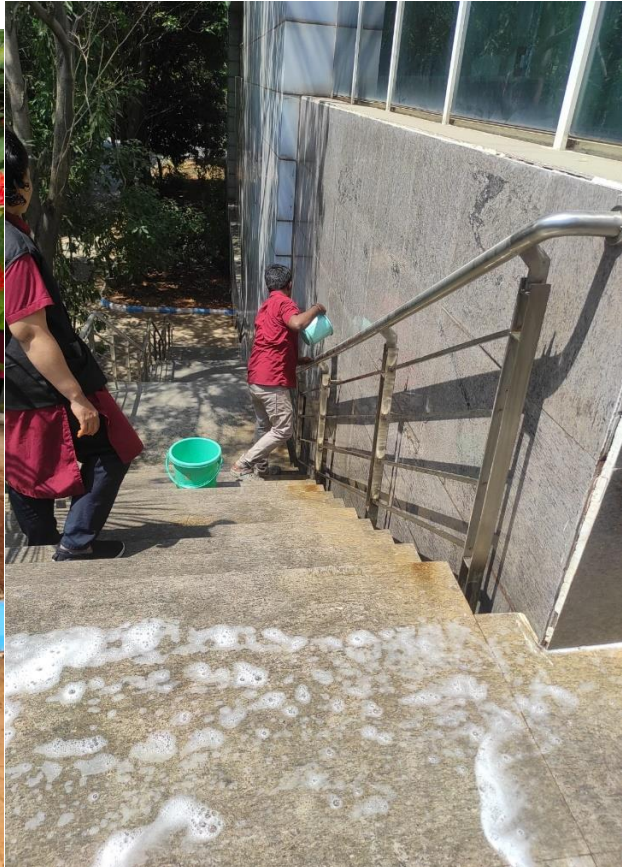
Pledge has been taken by staff. A Seminar and Workshop on Hygiene /Sanitation in the office premises has been arranged.





## Activities Performed as on 02-05-2024

**Review and Cleaning of lawns and common areas. Plantation of tree in premises having Green Area Lawn.**



**Activities Performed as on 03-05-2024**

**Special Cleaning of roofs of the building all overheads Water tanks and water Cooler/RO etc.**





## **Activities Performed as on 04-05-2024**

**Placing of Dustbin at all suitable location as well as arrangements for safe disposal of garbage .Creation Review of Compost Pit for disposal of Biodegradable Waster.**









**Activities Performed as on 06-05-2024**  
**Cleaning of Garden and Trimming of Trees.**





**Activities Performed as on 07-05-2024**

**Cleaning/Servies of all Electric and Electronic item including fans AC, DG sets Photo Copier Machine, Computer Printer etc Review for Cleanliness around transformer LT Panner Chillers Pants AC Ducts etc.**









## Activities Performed as on 08-05-2024

**Improvement of Internal ambience to the building by providing flowering /Non flowering plants placing sanitizer inwards and common areas.**







## Activities Performed as on 10-05-2024

Weeding out old files, records, e-waste, etc. to create additional space



## **Activities Performed as on 11,13 -05-2024**

**Sorting and removal of unnecessary articles from the workstation, cleaning of drawers, almirahs cupboards etc.**

**Cleaning of books and libraries. Setting up a permanent mechanism regarding cleanliness activities taken up during Swachata Pakhwada so that the same continues throughout the year.**



**Activities Performed as on 14-05-2024**

**Pest Control Activities, Cleaning of Stairs under stair area Corridor  
Galleries etc.**





**Closing Function as on 15-05-2024**

**Review of all Cleaning Activities and Closing function.**

**Health talk activities with patients and attendants on the waiting area of OPD with the display of banners .**









Thanks.



